

**BOULDER OAKS COMMUNITY ASSOCIATION
SOCIAL COMMITTEE CHARTER**

Purpose: To advise and assist the Board to create and implement social programs and activities for the community.

Responsibility: The Committee shall create an active and open community spirit through implementation of social and recreations activities.

1. The Committee shall, where possible, attempt to utilize talents available within the community.
2. The Committee shall make programs available to all residents at minimal cost.
3. The Committee shall always attempt to involve all of the residents in the community including the youth and elderly.
4. The Committee shall run most social activities on a self-sustaining basis unless financing is specifically provided for in the budget.
5. The Committee shall establish annual events, which will take into consideration the various age groups living in our community.
6. The Committee shall foster an atmosphere that helps residents to identify with the community.
7. The Committee shall attempt to provide a wide range of social and recreational activities.
8. The Committee shall contact and involve all volunteers who sign up at any Board or Members' Meeting.
9. The Committee shall provide regular updates to the Board, c/o Management, at least 10 days before scheduled Board Meetings.
10. The Committee shall provide input on the annual budget as necessary for the function of the Committee as requested by the Board.
11. The Committee will attempt to conduct a social event at least annually within the community and work with the Board/Management to get adequate notices in the newsletter or posted in the community in a timely fashion.

Membership: The Committee shall be composed of three (3) to nine (9) members of the Association who shall be members in good standing throughout the term of office.

Meetings: The Committee will meet no less than on a bi-annual basis, or monthly when there are pending projects. At least one member shall attend Board meetings to provide verbal updates.

Reporting Requirements: The Committee will prepare written minutes and monthly written reports on its on-going and completed activities to Management at least then (10) days prior to a Board meeting.

Reports To: The Board of Directors.

Term: Committee Members volunteer for one (1) year terms unless otherwise specified. Chairman must be appointed by the Board annually at a meeting of the Board.

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Structure: A Co-Chair will be elected to assist in the absence of the Chair. Ultimately the committee works on behalf of the community and reports to the Board of Directors.

Participation: Members are required to attend committee meetings. If a member is unable to meet the obligations of the committee the member will be removed from the committee and another Owner will be appointed to the committee. The remaining Boulder Oaks Community Association committee members may recommend removal of a member from the committee after 3 absences in a 12-month period of time.

Budget & Expenses: The Committee does not have an assigned budget. Any expenses will be by Board approval only.

The above stated charter was adopted by the Board of Directors of Boulder Oaks Community Association at a duly noticed meeting held on March 28, 2018.