



## Maintenance Request

If you see a maintenance need that should be addressed, please fill out this form and return it to the Association office. The maintenance person will prioritize all requests and make sure that your request is handled in a timely manner.

If an emergency should arise, please call the Association Office @702-293-7712 or the Management Company @702-365-6720.

The Association will perform maintenance **ONLY** on Common Areas. Exceptions will be made for emergencies on a case-by-case basis.

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Lot# \_\_\_\_\_

Describe the maintenance being requested:

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Office use only:

Completed By: \_\_\_\_\_

Date Completed: \_\_\_\_\_